

WESTERN NEVADA DEVELOPMENT DISTRICT

AGENDA

Board of Directors Meeting

9:30 to 11:30 AM - Monday, August 30, 2021

IN PERSON or ZOOM

1705 Peru Drive- Tahoe Reno Industrial Center – Storey County Conference Facilities

ZOOM MEETING

1. **Call To Order – Naomi Duerr, President, Western Nevada Development District**
2. **Roll Call**
3. **Public Comment (Non Action Item)**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body. Public comment is limited to three minutes per speaker unless additional time is granted by the Board President.

4. **Agenda Approval (For Possible Action)**
5. **Meeting minutes approval of June 28, 2021 (For Possible Action)**
6. **Announcements, Presentations, Recognition Items and Items of Special Interest (Non Action Item)**

Carleen Herring, EDA Regional Representative - American Rescue Plan Act EDA Programs

Zach Conine, Nevada State Treasurer – Governor’s Nevada Recovers Listening Tour, \$6.7 Billion Investment Opportunity

CONSENT CALENDAR (For Possible Action)

Items on the consent calendar may be approved by one motion. Consent items may be pulled at the request of Board Members wishing to have an item further discussed. When pulled for discussion, the item will automatically be placed at the beginning of the Administrative Agenda.

7. **FY 2020-21 June Treasurer’s Report**
8. **Audit Services with Knott, Pikero & Associates for WNDD FY 20-21 Services to not exceed \$6,500.**

ADMINISTRATIVE

9. **President Report (Non Action Item)**
10. **Review, discuss and approve Economic Recovery & Resiliency Action Teams (For Possible Action)**
11. **Review and discuss WNDD Board of Directors Off Site Board Meeting (For Possible Action)**

12. Review and approve WNDD applying for an EPA Brownfields Coalition Assessment Grant to include WNDD, Humboldt County, Winnemucca, Pershing County and Lovelock (For Possible Action)

13. Inter-Jurisdictional Updates (Non-Action Item)

Innovation Zones	Clay Mitchell, Storey County Commissioner
West Coast Salmon Farm	Heidi Lusby-Angvick, Pershing County Economic Dev. Dir.

14. WNDD Executive Director – Staff Reports (Non-Action Item)

WNDD broadband mapping project	Des Craig
Marketing/Public Outreach	Don Vetter

15. Closing Public Comment (Non-Action Item)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the WNDD Board or those agenda items where public comment has not already been taken.

**16. Adjourn to:
Thursday, October 21 Board Retreat – 9:30 am to 4 pm
Zephyr Cove Presbyterian Conference Center**

The WNDD address is:

Western Nevada Development District
1000 North Division Street, Suite 102 B
Carson City, Nevada 89703
www.wndd.org
Telephone: 775-473-6753
E-mail: sgonzales@wndd.org

This **NOTICE** has also been posted at the WNDD Office, 1000 North Division Street, Suite 102 B, Carson City, Nevada 89703 and web site.

NOTICE TO PERSONS WITH DISABILITIES: Members of the Public who are disabled and require special assistance or accommodation at the meeting are requested to notify the Western Nevada Development District office in writing at 1000 North Division Street, Suite 102 C, Carson City, Nevada 89703 or by calling 775-473-6753.

This notice has been sent to the following locations for posting:

Carson City Executive Offices, 201 North Carson Street, Carson City, Nevada 89701
Churchill County, Administrative Complex, 155 North Taylor Street, Fallon, Nevada 89406
City of Fallon, City Hall, 55 West Williams Street, Fallon, Nevada 89406
City of Fernley, 595 Silver Lace Boulevard, Fernley, Nevada 89408
Douglas County, Executive Offices, 1616 8th Street, Minden, Nevada 89423
Humboldt County, Courthouse, 50 West 5th Street, Winnemucca, Nevada 89445
City of Winnemucca, City Hall, 90 West Fourth Street, Winnemucca, Nevada 89445

Lyon County, Courthouse, 31 South Main Street, Yerington, Nevada 89447
City of Yerington, 102 South Main Street, Yerington, Nevada 89447
Mineral County, Courthouse, 1st and "A" Street, Hawthorne, Nevada 89415
Pershing County, Courthouse, 400 Main Street, Lovelock, Nevada 89419
City of Lovelock, Executive Offices, 400 14th Street, Lovelock, Nevada 89419
City of Reno, 1 East First Street, Reno, Nevada 89505
City of Sparks, 431 Prater Way, Sparks, Nevada 89431
Storey County, Courthouse, "B" Street, Virginia City, Nevada 89440
Washoe County, 1001 East Ninth Street, Building A, Reno, Nevada 89512
Western Nevada Development District, 1000 North Division Street, Suite 102 B, Carson City,
Nevada 89703

**WNDD BOARD MEETING
AUGUST 30, 2021**

STAFF REPORT

WESTERN NEVADA DEVELOPMENT DISTRICT

**Board of Directors Meeting
9:30 to 11:30 AM - Monday, August 30, 2021
STAFF REPORT**

1. Call To Order – Naomi Duerr, President, Western Nevada Development District

2. Roll Call

3. Public Comment (Non Action Item)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the WNDD Board or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker unless additional time is granted by the Board President.

If you are going to comment on a specific agenda item that the WNDD Board will take action on, please make your comments when the Board considers that item and the item is opened for public comment.

4. Agenda Approval (For Possible Action)

5. Meeting minutes approval of June 28, 2021 (For Possible Action)

6. Announcements, Presentations, Recognition Items and Items of Special Interest (Information Only – Non Action Item)

Carleen Herring, EDA Regional Representative - American Rescue Plan Act EDA Programs

Zach Conine, Nevada State Treasurer – Governor’s Nevada Recovers Listening Tour, \$6.7 Billion Investment Opportunity

CONSENT CALENDAR (For Possible Action)

Items on the consent calendar may be approved by one motion. Consent items may be pulled at the request of Board Members wishing to have an item further discussed. When pulled for discussion, the item will automatically be placed at the beginning of the Administrative Agenda.

7. Approval – FY 2020-21 June Treasurer’s Report

8. Approval –Audit Services with Knott, Pikero & Associates for WNDD FY 20-21 Services to not exceed \$6,500.

ADMINISTRATIVE

9. President Report (Non Action Item)

WNDD President, Naomi Duerr, will provide updates to the WNDD Board on activities important to the mission of WNDD and the region.

10. Review, discuss and approve Economic Recovery & Resiliency Action Teams (For Possible Action)

Staff is recommending the development of Four Action Teams that will engage the Four Target Areas within the CEDS/ERR Plan. This includes Economic Resiliency, Infrastructure, Quality of Life and Government/Organizational Capacity. Each of the Target Areas have 3 goals. See Below:

TARGET AREAS & GOALS 4 Target Areas – 12 Goals
ECONOMIC RESILIENCY Entrepreneurship, Innovation, Small Business Strategic Economic Development, Financial Wellbeing and Resilience
INFRASTRUCTURE Sewer, Water, Transportation, & Energy Technology/Broadband/Connectivity Education & Workforce
QUALITY OF LIFE Health & Wellness Housing Arts, Culture & Recreation
GOVERNMENT/ORGANIZATIONAL CAPACITY Partnerships/Collaboration Regional Perspective in Planning Sustainability

Teams will be comprised of subject matter experts representing the goal areas within each target area. It is anticipated these team will be in place by Fall, and will develop a work plan with short-, mid- and long-term timelines for projects within the plan. Many agencies will also be contacted that are currently listed as Possible Action Partners in the CEDS. Board members are invited and encouraged to participate as a Team member.

11. Review and discuss WNDD Board of Directors Off Site Board Meeting (For Possible Action)

An offsite Board Retreat has been identified as an activity by the Executive Board to be conducted Thursday, Oct. 21 beginning at 9:30 am to 4 pm at the Zephyr Cove Presbyterian Conference Center located at Lake Tahoe. The Retreat will provide an opportunity for the WNDD Board to discuss important strategies and activities to support the engagement of the CEDS and ERR Plans and how those activities will promote economic development, recovery and resiliency for the region and its communities. The mission and services of WNDD as well as the role of the staff, Board and Executive Board members will also be discussed.

12. Review and approve WNDD applying for an EPA Brownfields Coalition Assessment Grant to include WNDD, Humboldt County, Winnemucca, Pershing County and Lovelock (For Possible

Action)

The EPA NOFO for the Brownfields Coalition Assessment Grant will be released in October. WNDD working with Humboldt County, City of Winnemucca, Pershing County and the City of Lovelock will develop an application to be submitted by December 2021. WNDD will be completing the three-year BCAG Program with City of Lovelock and Pershing County this fiscal year and will be eligible to submit a new application for this grant opportunity. Approval from the WNDD Board is necessary in order to prepare and submit the grant.

13. Inter-Jurisdictional Updates (Non-Action Item)

Innovation Zones Study – Storey County Commissioner Clay Mitchell will provide an overview of the Governor’s Innovation Zones Study.

Pershing County West Coast Salmon Farm – Pershing County Economic Development Executive Director, Heidi Lusby Angvick will provide an overview of the Pershing County West Salmon Farm, its timeline for implementation and the impacts for the region.

14. WNDD Executive Director / Staff Reports (Non-Action Item)

WNDD broadband mapping project - Staff member Des Craig will provide an update to the WNDD Broadband Mapping Project, including the timeline, and agencies benefiting from the project.

Marketing and Public Outreach activities - Don Vetter will provide an overview of the various WNDD marketing and public outreach activities that have occurred over the last 60 days.

15. Closing Public Comment (Non-Action Item)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the WNDD Board or those agenda items where public comment has not already been taken.

16. Adjourn to:

Thursday, October 21 Board Retreat – 9:30 am to 4 pm
Zephyr Cove Presbyterian Conference Center

**WNDD BOARD MEETING
AUGUST 30, 2021**

JUNE 28, 2021 MINUTES

WESTERN NEVADA DEVELOPMENT DISTRICT

DRAFT

MINUTES

Board of Directors' Meeting

9:30 AM to 12:05 PM, Monday, June 28, 2021

1705 Peru Drive, Tahoe Reno Industrial Center, Storey County Conference Facilities

IN PERSON AND ZOOM MEETING

1. Call To Order

President Roy Edgington called the meeting to order at 9:35 AM

2. Roll Call

Carson City – Maurice White; Churchill County – Bruce Breslow; Douglas County – Lisa Granahan, Danny Tarkanian, Kitty McKay; City of Fallon – Kelly Frost; City of Fernley – Roy Edgington; Humboldt County – Jan Morrison, Dave Mendiola, Ken Tipton; Mineral County – Cassie Hall; Pershing County – Heidi Lusby-Angvick; City of Lovelock – Pat Rowe, Mark Hauenstein; Storey County – Clay Mitchell; Washoe County – Jeanne Hermann, Mojra Hauenstein, Naomi Duerr, Jeff Limpert, Teri Bath; City of Sparks – Tracy Holland, Art Sperber; City of Winnemucca – Alicia Heiser, Rick Sanchez; UNR – Dr. Tom Harris; Building and Construction Trades Council of Northern Nevada – Rob Benner; JOIN – Denise Castle; Lake Tahoe Visitors' Authority – Carol Chaplin; Education Innovation Collaborative – Dr. Mary Alber; GOWINN – Amy Fleming; NV Energy – Jeff Sutich; Nevada Green Institute – Aster Girma; Downtown Reno Partnership – Nathan Digangi; Capitol Partners – Nick Vander Poel; Nevada Builders' Alliance – Aaron West; EDawn – Kara Harris; GOED – Patty Herzog.

Members Absent

Carson City – Nancy Paulson; Churchill County – Justin Heath; Sara Beebee, Jim Barbee; Pershing County – Shayla Hudson; Storey County – Lara Mather; City of Reno – Aric Jensen; City of Sparks – Dian Vanderwell, Charlene Bybee; Pyramid Lake Paiute Tribe – Cassandra Darrough; CSA – Leslie Colbrese; Mainstreet Gardnerville representative; NRHA – Stacey Sept; RailPros – Paul MacDonald; RNDC – Mary Kerner; Tahoe Prosperity Center – Heidi Drum Hill; TMCC – Dr. Dana Ryan; WNC – Niki Gladys.

Staff

Sheryl Gonzales, Executive Director
Don Vetter, ERR Coordinator
Des Craig, ERR Coordinator

3. Public Comment

No Public Comment

4. Agenda Approval

Art Sperber moved to approve the agenda; Teri Bath seconded. Motion passed unanimously.

5. Meeting minutes approval of April 26, 2021

Art Sperber moved to approve the minutes from April 26, 2021. Heidi Lusby-Angvick seconded. Motion passed unanimously.

6. Announcements, Presentations, Recognition Items and Items of Special Interest

Aaron West of the Nevada Builders Alliance (NBA) commented that due to changes at GOED, Department of Business and Industry and especially as a result of COVID-19, the Nevada Economic Development Association (NEDA) has been closed for the moment and funds in the Association bank account had been taken by NBA to settle some old expenses owed to the Alliance. Sheryl Gonzales commented that NEDA had been given the task in 2018 of running the 2019 Economic Development Conference, but this had not continued beyond 2019. This led to a brief discussion on when the next conference might be held. Mr. West suggested we set our sights on another conference for 2022 and take a look at what other states are doing. Bruce Breslow suggested that GOED get involved. Patty Herzog said she would discuss the matter with Bob Potts, the Deputy Director at GOED.

CONSENT CALENDAR

7. Approval – FY 2020-21, April Treasurer’s Report

8. Approval – FY 2020-21, May Treasurer’s Report

9. Project Management Tracking Form

Bruce Breslow moved to approve the items on the Consent Calendar; Maurice White seconded. The motion was approved unanimously.

ADMINISTRATIVE AGENDA

10. President’s Report

This was President Roy Edgington’s last meeting as President of the Board. He commented that he would like to see the economic development conference return, he would like to see GOED participate and the entire state involved in the conference. Sheryl Gonzales thanked Mr. Edgington for his time as President on behalf of the staff of WNDD. Mr. Edgington replied that he appreciated the growth and development he had seen in WNDD in recent years; Naomi Duerr stated her appreciation for Mr. Edgington’s practical leadership and asked him to stay on the Board as Past President for the next year. Mr. Edgington agreed. Bruce Breslow, Teri Bath and Heidi Lusby-Angvick all congratulated Mr. Edgington on his leadership and achievements.

11. Review, discuss and approve WNDD Resolution 2021- 01 to include Humboldt County as a member of the WNDD Board

Sheryl Gonzales introduced representatives from Humboldt County – Dave Mendiola and Ken Tipton. Resolution 2021-01 was read by Teri Bath, Roy Edgington moved to approve the resolution accepting Humboldt County as a member of WNDD. Maurice White seconded the resolution, and the motion

was approved unanimously. Dave Mendiola made a few comments thanking the Board for their acceptance of Humboldt County.

12. Review, discuss and approve WNDD Resolution 2021- 02 to include the City of Winnemucca as a member of the WNDD Board

Sheryl Gonzales introduced representatives from the City of Winnemucca – Alicia Heiser and Rick Sanchez. Resolution 2021-02 was read by Teri Bath, Art Sperber moved to approve the resolution accepting the City of Winnemucca as a member of WNDD. Maurice White seconded the resolution, and the motion was approved unanimously. Alicia Heiser made a few comments thanking the Board for their acceptance of the City of Winnemucca.

13. Review, discuss and elect WNDD President and Vice-President Officers for 2-year terms, Fiscal Year 2021/22 to 2022/23

Art Sperber made a motion to appoint Naomi Duerr as President of WNDD for 2 fiscal years and Heidi Lusby-Angvick as Vice-President for 2 fiscal years, the motion was seconded by Maurice White and unanimously approved. Naomi Duerr made a few comments saying she was honored to accept this appointment and is looking forward to leading WNDD over the next two years. Due to fact that she needed to leave the meeting early, Ms. Duerr asked Mr. Edgington to continue leading the meeting today saying she would assume leadership at the next Board meeting.

14. WNDD President to appoint WNDD Secretary/Treasurer for 2-year terms, Fiscal Year 2021-2022 to 2022-2023 with Board approval

The newly-elected President, Naomi Duerr, requested Teri Bath to continue as WNDD Secretary/Treasurer for the next two fiscal years and Ms. Bath accepted. Heidi Lusby-Angvick made a motion to appoint Teri Bath as WNDD Secretary/Treasurer for 2-year terms, Fiscal Year 2021-2022 to 2022-2023, the motion was seconded by Art Sperber and unanimously approved.

15. Review, discuss and approve Executive Board Recommended WNDD FY 21-22 Operational Budget

Teri Bath read the Budget summary report that was prepared and circulated to the Board prior to the meeting. This showed a total projected revenue for the year of \$558,265 with total costs of \$562,835. \$400,000 of the 2021/22 revenues are projected to come from the EDA CARES grant and the EPA Brownfields grant. The largest expense items are payroll costs and consultant expenses. Roy Edgington, continuing as Chairman of this meeting, called for a motion to approve the budget. A motion to approve the budget for Fiscal Year 2021-22 was made by Art Sperber and seconded by Naomi Duerr and was unanimously approved by the Board.

16. CEDS Projects Discussions for 2021-22 Update

Des Craig provided an overview of the 2021 CEDS project evaluation process. He explained how project ideas were received and evaluated and thanked the external evaluation team that had participated in the process. He explained that the project evaluation process would be further refined and improved for the 2022 CEDS. Discussion on the CEDS projects led to a general discussion on project funding and staff agreed to provided further details on upcoming funding opportunities from federal and state sources.

17. Review, discuss and approve Comprehensive Economic Development Strategy Update and Economic Recovery & Resiliency Report 2021-2022 Document

Sheryl Gonzales introduced the CEDS Annual Update. She explained this as the cornerstone planning document of WNDD mandated by EDA. She further explained that the 2020-25 CEDS Implementation Committee had not come together due to COVID-19, but the Economic Recovery and Resiliency Planning (ERRP) work had greatly informed the 2021 CEDS Update effort. The CEDS Update Target Areas, Goals and Strategies differed from the 2020-25 CEDS as a result of the ERRP. Sheryl was very appreciative of all the input and hard work by the Board, associate members, ERR Council in the preparation of the CEDS Update. Action teams and a timeline for implementation will follow later. Clayton Mitchell made a motion to approve the CEDS Update; Art Sperber seconded the motion and it was approved unanimously.

18. Review, discuss and approve Comprehensive Economic Development Strategy/ Economic Recovery & Resiliency Action Committees

This item was tabled until a future Board meeting

19. Review, discuss and approve the development of a WNDD broadband mapping process to include a public survey and technical mapping component at a cost of \$100,000

Des Craig presented the staff report/proposal on the regional broadband mapping project. The project will provide a GIS-based map of the region showing the areas at street level that are most in need of reliable, affordable access to broadband service. The map will also be used as a tool for preparing grant applications for projects for the deployment of infrastructure that will result in greater broadband connectivity in areas that are currently underserved. The proposal explained that the actual mapping project would cost \$40,000 which would need to be shared among WNDD's local government's members. Questions were asked on why the map was needed and what other sources of funding had been sought. Clarification was provided on the nature and cost of the outreach campaign that would accompany the mapping project. WNDD would prepare the marketing and outreach plan and materials; WNDD members would not have any direct costs on outreach but would be expected to collaborate with WNDD with in-kind participation. After some discussion, Roy Edgington proposed a motion to approve the WNDD broadband mapping project at a cost not to exceed \$2,850 per member. As part of the motion, Mr. Edgington asked WNDD to look for funding from grant sources as well. Heidi Lusby seconded the motion and it was approved unanimously. There were no further comments. Pursuant to this Board approval, Sheryl Gonzales agreed that staff would prepare a report for all local government members that would be presented to City Councils and Board of County Commissioners explaining the mapping project and requesting financial assistance of \$2,850 per member.

20. Review, discuss and approve 2021-2022 WNDD Board Meeting Schedule and Location

WNDD board meetings are normally held on the 4th Monday. Incoming President Naomi Duerr requested if the August Board meeting could be held on the 5th Monday, that is August 30th. All agreed. This will be held in person and by Zoom.

21. Executive Director/Staff Team Report

- a. American Rescue Plan – EDA: Sheryl Gonzales mentioned there is no NOFO as yet for the \$3 billion from EDA, however, we do know there will be a special carve-out for tourism of \$750 million;
- b. State Hazard Mitigation Working Group: Sheryl Gonzales has been invited to this group to represent Economic Recovery and Resiliency and will attend a meeting in early July. She will report in more detail at the next Board meeting in August;
- c. Marketing/Public Outreach – Grants Development-Readiness Webinar, Grants – Five for Friday: Roy Edgington commented how much he appreciated reading the biweekly Five for Friday missives from WNDD;
- d. Membership Services Survey: Don Vetter referred to the report in the Board package on the membership survey. He referred to members’ suggestions for orientation for new members, more diversity in membership, and for WNDD to update its use of technology;
- e. Legislation: Don Vetter and Nick Vander Poel referred to recent legislation on the State Infrastructure Bank, grant matching, the role of the State Grants Office/Office of Federal Assistance, and other initiatives relevant to economic development. Mr. Vander Poel referred to two possible special legislative sessions in late summer/fall: one on disbursement of ARPA funds, and another on redistricting. He also referred to SB 311, a workforce housing initiative that aims to solve the housing problems for large commercial organizations especially in rural areas, e.g. mining companies.

22. Intergovernmental & Member Agency Reports

Roy Edgington mentioned that Andrew Haskin of the Northern Nevada Development Authority (NND) has left that organization and is moving to the Community Development Department in Lyon County. Mr. Edgington requested President Duerr and Executive Director Gonzales arrange a meeting with himself and Robert Hooper of NND to keep lines of communication open between WNDD and NND. Patty Herzog opined that Andrew Haskin’s move to Lyon County could provide an opportunity for Lyon County to re-join WNDD.

23. Public Comment

No public comment

24. Adjourn

The meeting was adjourned at 12:05 PM. The next meeting is scheduled for Monday August 30, 2021 at 9:30 AM and will be held at 1705 Peru Drive, Tahoe Reno Industrial Center, Storey County Conference Facilities. It will also be available through Zoom.

**WNDD BOARD MEETING
AUGUST 30, 2021**

**TREASURER'S REPORT
FY 2020-2021 JUNE REPORT**

	FY 20-21	BCGA-H	BCGA-P	EDA CARES	EDA-PPG	RLF	PREVIOUS	CURRENT	TOTAL	BALANCE	% EXPENDED
Personnel and Benefits											
Salaries and Wages	188,892.00	0.00	1,153.84	6,923.07	5,769.23	0.00	146,765.46	13,846.14	160,611.60	28,280.40	85.03%
Benefits	31,328.00	166.84	316.52	891.89	749.35	0.00	10,598.51	2,124.60	12,723.11	18,604.89	40.61%
Payroll Expenses	20,372.00	0.00	113.75	608.27	531.66	0.00	12,906.86	1,253.68	14,160.54	6,211.46	69.51%
PAYROLL & BENEFITS SUB-TOTAL	240,592.00	166.84	1,584.11	8,423.23	7,050.24	0.00	170,270.83	17,224.42	187,495.25	53,096.75	77.93%
Services and Supplies											
Accounting, legal, insurance	22,000.00	326.66	0.00	326.67	326.67	0.00	27,027.68	980.00	28,007.68	-6,007.68	127.31%
Contract Services	211,582.00	20,546.00	631.65	5,602.22	4,271.12	0.00	197,025.39	31,050.99	228,076.38	-16,494.38	107.80%
Equipment/Maintenance	8,125.00	0.00	0.00	0.00	0.00	0.00	10,240.24	0.00	10,240.24	-2,115.24	126.03%
Rent and Utilities	22,068.00	0.00	0.00	1,527.79	761.47	0.00	20,208.45	2,289.26	22,497.71	-429.71	101.95%
Dues, subscriptions, meetings	8,000.00	0.00	0.00	438.00	17.98	0.00	8,437.31	455.98	8,893.29	-893.29	111.17%
Office Supplies	8,721.00	0.00	0.00	0.00	791.04	0.00	2,163.13	791.04	2,954.17	5,766.83	33.87%
Postage/Shipping	1,000.00	0.00	0.00	114.50	0.00	0.00	230.80	114.50	345.30	654.70	34.53%
Travel and Meals	16,588.00	74.94	0.00	463.48	113.12	0.00	2,126.29	651.54	2,777.83	13,810.17	16.75%
Printing and Reproduction	1,000.00	0.00	0.00	0.00	6.20	0.00	1,277.60	6.20	1,283.80	-283.80	128.38%
Internet and Web Service	9,000.00	0.00	0.00	0.00	0.00	0.00	15,038.72	0.00	15,038.72	-6,038.72	167.10%
SERVICES & SUPPLIES SUB-TOTAL	308,084.00	20,947.60	631.65	8,472.66	6,287.60	0.00	283,775.61	36,339.51	320,115.12	-12,031.12	103.91%
EXPENSE TOTALS	548,676.00	21,114.44	2,215.76	16,895.89	13,337.84	0.00	454,046.44	53,563.93	507,610.37	41,065.63	92.52%
REVENUE TOTALS	548,676.00	20,917.28	11,500.00	50,000.00	20,000.16	219.10	468,343.87	102,636.54	570,980.41	-22,304.41	104.07%

	FY 20-21	BCGA-H	BCAG-P	EDA-CARES	EDA-PPG	RIF	PREVIOUS	CURRENT	TOTAL	BALANCE	% REALIZED
Resources											
Balance Forward	16181.00	0.00	0.00	0.00	0.00	0.00	16181.00	0.00	16181.00	0.00	100.00%
EDA Planning Grant	80000.00	0.00	0.00	0.00	20000.00	0.00	60000.00	20000.00	80000.00	0.00	100.00%
EDA Cares Grant	200000.00	0.00	0.00	50000.00	0.00	0.00	150000.00	50000.00	200000.00	0.00	100.00%
BCGA-H	138000.00	20917.28	0.00	0.00	0.00	0.00	110629.88	20917.28	131547.16	6452.84	95.32%
BCGA-P	62000.00	0.00	11500.00	0.00	0.00	0.00	77659.71	11500.00	89159.71	-27159.71	143.81%
Membership	49480.00	0.00	0.00	0.00	0.00	0.00	53748.00	0.00	53748.00	-4268.00	108.63%
RIF Interest	3000.00	0.00	0.00	0.00	0.00	219.10	122.92	219.10	342.02	2657.98	11.40%
Interest	15.00	0.00	0.00	0.00	0.16	0.16	2.36	0.16	2.52	12.48	16.80%
REVENUE TOTAL	548676.00	20917.28	11500.00	50000.00	20000.16	219.10	468343.87	102636.54	570980.41	-22304.41	104.07%

**WNDD BOARD MEETING
AUGUST 30, 2021**

AUDIT SERVICES AGREEMENT FY20-21



KNOTT, PIKERO & ASSOCIATES CPAs

235 W Pueblo Street, Reno, Nevada 89509

PH.: 775-746-2900

MKNOTT@KNOTTCPA.COM

July 28, 2021

Sheryl Gonzales
Executive Director
Western Nevada Development District
1000 N. Division St., Suite 102B
Carson City, NV 89703

I am pleased to confirm my understanding of the services to be provided for the Western Nevada Development District for the fiscal year ended June 30, 2021. I will audit the financial statements of the governmental activities, including the related notes to the financial statements, which collectively comprise the entity's basic financial statements, and prepare IRS Form 990, U.S. Tax Return for Non-Profit Organizations of Western Nevada Development District for the year ended June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A) to supplement Western Nevada Development District basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of my engagement, I will supply certain limited procedures to Western Nevada Development District RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquires of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I will not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary comparison schedules.

Audit Objective

The objective of my audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. My audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and will include tests of the accounting records of Western Nevada Development District and other procedures I consider necessary to enable me to express such opinions. I will issue a written report upon completion of my audit of Western Nevada Development District. My report will be addressed to the Board of Directors of Western Nevada Development District. I cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for me to modify my opinions or add emphasis-of-matter or other-matter paragraphs. If my opinions on the financial statements are other than unmodified, I will fully discuss the reasons with you in advance. If, for any reason, I am unable to complete the audit or am unable to form or

have not formed opinions, I may decline to express opinions or to issue reports, or may withdraw from this engagement.

I will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts and grants agreements, noncompliance with which could have a material effect on the financial statements as required by Government Auditing Standards. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during my audit I become aware that Western Nevada Development District is subject to an audit requirement that is not encompassed in the terms of this engagement, I will communicate to management and those charged with governance that an audit in accordance with U. S. generally accepted auditing standards and the standards for financial audits contained in Government Auditing Standards may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the financial statements and all accompanying information as well as all representations contained therein. As part of the audit, I will assist with preparation of your financial statements and related notes. These non-audit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. You agree to assume all management responsibilities relating to the financial statements and related notes and any other non-audit services I provide. You will be required to acknowledge in the management representation letter my assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws regulations and the provisions of contracts and grant agreements.

Management is responsible for making all financial records and related information available to me and for the accuracy and completeness of that information. You are also responsible for providing me with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that I may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom I determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to me in the written representation letter that the effects of any uncorrected misstatements aggregated by me during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing me about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing me of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from

employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that I may report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for me previous financial audits, attestation engagements, performance audits or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to me corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits or other studies. You are also responsible for providing management's views on my current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for timing and format for providing that information.

Audit Procedures — General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, my audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because I will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by me, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, I will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to my attention. I will also inform the appropriate level of management of any violations of laws or governmental regulations that come to my attention, unless clearly inconsequential, and of any material abuse that comes to my attention. My responsibility as auditor is limited to the period covered by my audit and does not extend to any later periods for which I am not engaged as auditor.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. I will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of my audit, I will also request certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards and related matters.

Audit Procedure — Internal Controls

My audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that I consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. My tests, if

performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in my report on internal control issued pursuant to Government Auditing Standards.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weakness. However, during the audit, I will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and Government Auditing Standards.

Audit Procedures — Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will perform tests of Western Nevada Development District compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of my audit will not be to provide an opinion on overall compliance and I will not express such an opinion in my report on compliance issued pursuant to Government Auditing Standards.

Engagement Administration, Fees, and Other

I may from time to time, and depending on the circumstances, use third-party service providers in serving your account. I may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, I maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, I will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and I will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, I will remain responsible for the work provided by any such third-party service provider.

I understand that your employees will prepare all cash or other confirmations I request and will locate any documents selected by me for testing.

I will provide copies of my reports to Western Nevada Development District; however, management is responsible for distribution of the reports and financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of my reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Knott, Pikero & Associates CPAs and constitutes confidential information. However, subject to applicable law or regulations,

I may be requested to make certain audit documentation available to the U.S. Department of Commerce, Economic Development Administration or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. I will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Knott, Pikero & Associates CPAs. Furthermore, upon request, I may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the U.S. Department of Commerce, Economic Development Administration. If I am aware that a federal awarding agency or auditee is contesting an audit finding, I will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Michel E. Knott is the engagement partner and is responsible for supervising the engagement and signing the report. My fee for these services will be at my standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that I agree that my gross fee, including expenses will not exceed \$6,500. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, I will discuss it with you and arrive at a new fee estimate before I incur the additional costs

I appreciate the opportunity to be of service to Western Nevada Development District and believe this letter accurately summarizes the significant terms of my engagement. If you have any questions, please let me know. If you agree with the terms of my engagement as described in this letter, please sign the enclosed copy and return it to me.

Sincerely,



Michel E. Knott
Certified Public Accountant
Knott, Pikero & Associates CPAs, LLC

RESPONSE:

This letter correctly sets forth the understanding of the Western Nevada Development District.

Management signature:

Title:

Date:

Board of Directors (Governance) Signature:

Title:

Date:

**WNDD BOARD MEETING
AUGUST 30, 2021**

**ECONOMIC RECOVERY & RESILIENCY
ACTION TEAMS**

**WESTERN NEVADA DEVELOPMENT DISTRICT
2021-2022**

**ECONOMIC RECOVERY & RESILIENCY PROJECT
ACTION TEAMS**

RECOMMENDATION:

Discuss, review and recommend approval to engage the Economic Recovery and Resiliency (ERR) plan through the establishment of four action teams, comprised of stakeholder leaders considered subject matter experts in the Goal Areas identified through the ERR Action Plan.

FRAMEWORK:

The Four Action teams will be facilitated by WNDD Staff. Action Team members will serve as volunteers with activities/tasks that will include:

- 1) Good understanding of the ERR Plan and its actions with specific focus on the areas to which the respective team member is experienced and knowledgeable.
- 2) Identify timeline for actions to be implemented either short term (1 to 3 years), medium term (3 to 5 years) and long term (5+ years).
- 3) Align action partners and invite participation for action implementation.
- 4) Determine timeline to implement actions within determined short, medium or long term.
- 5) Identify needed resources for action implementation.
- 6) Work with partners and WNDD staff to implement actions.

ACTION TEAM TIME COMMITMENT:

Action Teams will meet monthly and are requested to participate in the process for a minimum of one year. Days, times and location will be determined by each Action Team.

FOUR ACTION TEAMS
ECONOMIC RESILIENCY Entrepreneurship, Innovation, Small Business Strategic Economic Development Financial Wellbeing and Resilience
INFRASTRUCTURE Sewer, Water, Transportation, & Energy Technology/Broadband/Connectivity Education & Workforce
QUALITY OF LIFE Health & Wellness Housing Arts, Culture & Recreation
GOVERNMENT/ORGANIZATIONAL CAPACITY Partnerships/Collaboration Regional Perspective in Planning Sustainability

ECONOMIC RECOVERY & RESILIENCY PROJECT BACKGROUND

Funded through a U.S. Department of Commerce, Economic Development Administration (EDA) CARES Act grant, Western Nevada Development District (WNDD) engaged an Economic Recovery and Resiliency (ERR) planning process to develop a plan of action to respond and recover from the economic shock sustained as a result of the COVID-19 pandemic. An ERR Council was formed in 2020 to develop an Economic Recovery and Resiliency Plan for WNDD's region. That plan, which is presented as part of this year's Comprehensive Economic Development Strategy Update, includes strategies for economic recovery and to build capacity for pre-disaster preparedness through resilience planning and projects. From its inception, the vision for the ERR Council included engaging a multi-disciplinary team of subject matter experts to develop a coordinated effort and plan to resume economic activity to the fullest and safest extent possible. Ultimately, more than 130 agencies participated in the process including a Core Planning Team and the WNDD Board of Directors, totaling more than 150 unique agencies. Planning Teams included the following sectors:

Agriculture	Financial	Mining
Arts and Culture	Government	State and Federal Natural Resources
Business	Health and Wellness	Technology
Building and Trades	Housing	Tourism and Hospitality
Economic Development	Infrastructure	Transportation
Education / Workforce	Manufacturing	Utilities

Over a period of six months beginning in December of 2020, the Council and their respective teams met. The teams identified the highest priority issues, outcomes that would be derived when the issues were addressed and strategies to engage to address the issues and achieve the outcomes. There was a total of 14 Teams each represented by a member who then served on the Economic Recovery Council. Efforts were coordinated with the Governor's Office of Economic Development and the Governor's Action Plan for Recovery and Resilience. The WNDD ERR plan was completed in May 2021 and approved at the WNDD June 28, 2021 Board meeting.

MEMBERS TO DATE:

ECONOMIC RESILIENCY

Financial Wellbeing/Resiliency

Strategic Economic Development/Agriculture - Kelli Kelly – Fallon Food Hub, Tourism/Arts, Culture - Brenda Scolari – Nevada Commission on Tourism, Manufacturing, GOED

Entrepreneurship/Innovation/Small Business

INFRASTRUCTURE

Sewer, Water, Transportation, Energy

Technology/Broadband/Connectivity

Education – Dr. Dana Ryan – TMCC

Workforce – Isla Young & Amy Fleming – OWINN

QUALITY OF LIFE

Health & Wellness -Kris Zierolf – Renown Hospital

Housing

Arts, Culture & Recreation

GOVERNMENT/ORGANIZATIONAL CAPACITY

Partnerships/Collaboration

Regional Perspective in Planning

Sustainability

**WNDD BOARD MEETING
AUGUST 30, 2021**

**BOARD OF DIRECTORS
OFF SITE BOARD MEETING**

**WNDD Board Meeting
August 30, 2021
Staff Report: Plan for 2021 WNDD Board Retreat
Submitted by: Des Craig, Economic Recovery Coordinator**

Recommendation:

- Approve convening of a one-day retreat for the WNDD Board on Thursday, October 21, 2021 at Zephyr Point Conference Center, Lake Tahoe to cost not more than \$5,000.

Executive Summary:

The Executive Board has proposed holding a one-day retreat at Zephyr Point Conference Center, Lake Tahoe for all WNDD Board members to:

- Educate and inform members on the WNDD mission, responsibilities to the Board and member communities, and the Economic Development Administration (EDA);
- Discuss WNDD performance in light of its mission and recent CEDS documents;
- Discuss how WNDD can provide a better service to member communities;
Discuss how members can become better advocates for WNDD and better represent the organization;
- Promote networking among Board members and invited guests (GOED, RDAs etc.).

The President, Executive Board and Executive Director are developing the agenda and program and there will be a mix of presentations and opportunities for discussion. The event will be moderated by a professional facilitator.

The Board retreat will be held on Thursday, October 21, 2021. It will be funded by sponsors and will cost no more than \$5,000.

Analysis:

Given the difficulties the region has experienced in the last 18 months, the WNDD Executive Board has suggested that Board members assemble for a one-day retreat before the end of October 2021.

There are several reasons for a Board retreat:

1. To provide Board members with more information on WNDD and the Economic Development Administration (EDA): the objective here is to educate and inform Board members on the WNDD mission and help them understand what the organization does;
2. To discuss how WNDD is performing in light of its mission and recent CEDS, help staff know how to improve delivery of services to members and member communities, and assist members to become better advocates for WNDD, and help them better represent the organization going forward;
3. To provide staff with more information on WNDD members and learn more on their expectations from the organization;

4. **Networking:** this was mentioned as a valuable feature of being a WNDD member in the recent membership survey, however, most WNDD members only meet at the bi-monthly Board meetings, if at all. An actual, physical retreat will allow members to meet and engage personally and develop long-lasting, productive relationships.

The planning for the retreat has started but is at an early stage. The President, Executive Board and WNDD staff are currently engaged in developing the program and agenda and making other arrangements for the retreat.

The program will include a mix of plenary sessions and facilitated roundtable discussions. The role and operations of WNDD, operational efficiency, financial sustainability, federal funding, grant writing, etc. are likely to feature but the objective will be to keep the discussions at a fairly high level and not get into too much detail. The point is to retreat, learn and share, and there is a limit how much can be accomplished in a single day. A professional facilitator will be engaged to guide the discussions, take notes and write a report on the outcomes.

At the moment, it is expected the retreat will start at 9:30 on the morning of Thursday, October 21 at Zephyr Point Conference Center on the shores of Lake Tahoe, and continue until 4:00pm. Snacks, lunch and refreshments will be provided for all attendees.

In addition to WNDD Board members there will be special guests invited such as colleagues from the Governor's Office of Economic Development (GOED), Regional Development Authorities, EDA, other State offices and other Economic Development Districts.

Financial Impact

The estimated cost for the retreat is at minimum \$3,500 and no more than \$5,000 and all expenses will be covered by sponsors.

**WNDD BOARD MEETING
AUGUST 30, 2021**

**EPA BROWNFIELDS ASSESSMENT COALITION
GRANT APPLICATION
PERSHING CO, HUMBOLDT CO & WNDD**

**Western Nevada Development District
21021-2022
EPA Brownfields Assessment Coalition Grant Application
Pershing County, Humboldt County, WNDD**

Recommendation:

Discuss, review and recommended approval to submit an EPA Grant application for a Brownfields Assessment Coalition Grant program to include Humboldt County, Pershing County and Western Nevada Development District.

Executive Summary:

WNDD is in the 3rd and final fiscal year for the EPA \$600,000 awarded Brownfields Assessment Coalition Grant (BCAG) which includes City of Lovelock, and Pershing County. This project has been very successful with target tasks related to the work either being exceeded or near completion with one year remaining. The project and its activities have greatly benefitted Pershing County and Lovelock.

The goal of The Brownfields Assessment Coalition program is to clear underutilized or vacant properties that are planned for new reuses or redevelopment through due diligence and planning processes. Specifically, funding is made available to conduct Phase I and Phase II Environmental Assessments (ESAs), geotechnical engineering, reuse planning, cleanup planning and, in some cases, feasibility planning.

Phase I and Phase II ESAs are important first steps in clearing properties that are planned for reuse and redevelopment. A Phase I ESA is conducted to identify any environmental impairment or conditions and involves records research, interviews, and onsite observations. The Phase I ESA provides information to provide liability protection to property owners and determine if further assessment of the property is needed where there may be a potential environmental impairment or condition.

A Phase II ESA, which involves environmental sampling may be performed to further assess the site. The sampling may include soil, groundwater and soil gas sampling for contaminants and in some cases may involve asbestos and LBP surveys. If samples are found to have higher than acceptable contamination levels (according to state or federal standards), cleanup of the site may be necessary. In most all cases, the assessment process is able to document that a site has not been impacted thereby removing any perceived environmental road blocks to redevelopment without the need for further action. If cleanup is required additional State and Federal cleanup grants may be available to provide cleanup funding if specific criteria is met.

Financial Impact:

There is no match required for the grant and up to \$1 million dollars is available for make application. If awarded, WNDD is provided funding to administer and manage the grant and project.

**WNDD BOARD MEETING
AUGUST 30, 2021**

**STAFF REPORTS
WNDD BROADBAND MAPPING PROJECT
MARKETING/PUBLIC OUTREACH**

**WNDD Board Meeting
August 30, 2021**

**Staff Report: Update on Regional Broadband Mapping Project
Submitted by Des Craig, Economic Recovery and Resiliency Coordinator**

BACKGROUND

During the course of the 2020/21 Economic Recovery and Resiliency Planning Project, broadband connectivity was identified as a major challenge and high priority. In-depth research has been completed covering the efforts of the federal government and other states with a focus on best practices throughout the nation. WNDD established a Regional Broadband Action Team to look at needs and solutions. This led to the conclusion that more data was needed to discern the areas that are in need of reliable, affordable access to broadband service. An interactive broadband mapping project will collect and collate this data.

The WNDD Mapping Project will produce a map of the WNDD region, based on crowd-sourced/speed test data, showing areas at street level that are in need of better broadband service. The map will also have in-built GIS layers of information that will allow the map to be used as a tool for writing grants for broadband infrastructure projects, resulting in more robust broadband connectivity across the region.

The GIS-based map showing broadband connectivity in northwestern Nevada could be developed in 6 to 8 weeks for \$40,000.

CURRENT STATUS

At the WNDD Board meeting on Monday, June 28, 2021, the broadband mapping project was presented and unanimously approved. At that meeting, staff was directed to develop a report for presentation to WNDD's 14 local governmental members recommending a contribution of \$2,850 per member towards the total project cost of \$40,000. The report was also to include a recommendation to each member to reach out to and encourage residents, businesses etc. in the community to participate in the mapping exercise.

The report has been written and circulated to all local government members. In addition, an outreach and marketing plan has been created by WNDD for use when the funds are raised and the mapping initiative is ready to launch.

Presentations have been made to Mineral and Pershing Counties, and to the Cities of Lovelock and Winnemucca. These entities approved project participation and funding. The Cities of Reno and Fernley, and Washoe County have also agreed to participate in the project. A presentation to Douglas County is planned for August 19. Still to decide are: Churchill, Humboldt and Storey Counties, and the Cities of Fallon, Sparks and Carson City.

WNDD staff have had discussions with staff at the Governor's Office of Economic Development (GOED) and staff at the Governor's Office of Science, Innovation and Technology (OSIT). The latter is the state office responsible for broadband policy and deployment. While they support the concept of mapping they are not planning a Nevada state-wide map at this time, preferring to defer to federal government

**WNDD Board Meeting
August 30, 2021**

**Staff Report: Marketing & Public Outreach Report
Submitted by Don Vetter, Economic Recovery and Resiliency Coordinator**

Marketing and Outreach for the two-month period of July & August 2021

Produced & Distributed Economic Recovery and Resiliency Updates

Aug 2

Agency/Member Outreach

See Broadband Staff Report

Mail Chimp

Rural Business Assistance for Nevadans
(Audacity/GOED program)

Aug 23

14.5 percent open rate (190)

8 click thru

SBA Meet the Lender

Aug. 13

17 percent open rate (231)

10 click thru

Five for Friday (Grant Opportunities)

Aug. 5

21.8 percent open rate (284)

18 click thru

WNDD Update (Newsletter)

Aug. 2

23.2 percent open rate (303)

44 click thru

EDA Announces American Rescue Plan Programs
(Board Only/58 total)

July 2

57.1 percent open rate (32)

9 click thru

Five for Friday (Grant Opportunities)

July 2

20.9 percent open rate (274)

**WNDD Board Meeting
August 30, 2021**

**Staff Report: Upcoming Grant Opportunities
Submitted by Don Vetter, Economic Recovery and Resiliency Coordinator**

Upcoming federal state and private grant opportunities that align with the Comprehensive Economic Development Strategy and/or the Economic Recovery and Resiliency Plan

STEM TALENT CHALLENGE PROGRAM. The EDA is seeking applications from eligible applicants to create and implement innovative science, technology, engineering and mathematics (STEM) work-based learning models that complement their respective region's innovation economy. The STEM Talent Challenge seeks to develop or expand regional workforce capacity to support high-growth, high-wage entrepreneurial ventures, industries of the future (which usually includes industries that leverage emerging technologies), and other innovation-driven businesses that have a high likelihood of accelerating economic competitiveness and job creation in their respective regions and in the United States. Deadline is Oct. 12 Must provide matching share equal to at least 50 percent of the total project cost; i.e., applicants must match each dollar requested with at least one dollar of applicant match Up to \$250,000 per request. Details here: [STEM Talent Challenge | U.S. Economic Development Administration \(eda.gov\)](#)

HUD is offering grants to legal service providers to provide free legal assistance low-income tenants at risk of or subject to eviction, especially among populations disproportionately affected by eviction and in rural areas or other communities with high rates of eviction. Deadline: 9/8/2021. Click [here](#) to review application guidelines.

THE FOUNDATION FOR OPIOID RESPONSE EFFORTS (FORE) has issued a Request for Proposals for projects that aim to improve, expand, scale, and/or evaluate evidence-based prevention for opioid use disorder targeting vulnerable children and families. Nonprofit organizations and universities, as well as state, local, and tribal government agencies, may apply for grants of up to \$500,000 a year for up to three years. Deadline: 9/20/2021. Click [here](#) to review funding guidelines.

The Community Heart & Soul Seed Grant Program provides \$10,000 in funding for resident-driven groups in small cities and towns to start the Community Heart & Soul model. The grants are aimed to inspire community engagement for economic and social change by aligning their projects and collaborate on community priorities. Grant funding requires a \$10,000 cash match from the participating municipality or a partnering organization. Ongoing. Details here [The Community Heart & Soul Seed Grant Program | Community Heart and Soul](#)

NTIA's Broadband Infrastructure Program Received Over 230 Applications, More Than \$2.5 Billion in Funding Requests. Approximately 9x over-subscribed. Additional broadband funding may be available through the [Department of Treasury's American Rescue Plan Funds](#). The [Broadband USA Federal Funding Guide](#) also compiles federal funding opportunities for expanding and improving broadband access.