
WESTERN NEVADA DEVELOPMENT DISTRICT

AGENDA

Western Nevada Development District

Board of Directors Meeting

9:30 AM, Wednesday, 13 April 2016

Fernley City Hall - 595 Silver Lace Boulevard - Fernley, Nevada

1. **Call To Order** – Ed Lawson, President, Western Nevada Development District
2. **Roll Call – Introduction of New Board Members & Guests**
3. **Public Comment**
4. **Approval of Agenda**
5. ***Discussion / Approval** – Regular Board Meeting Minutes of February 10, 2016

APPROVAL OF CONSENT CALENDAR

Items on the consent calendar may be approved by one motion. Consent items may be pulled at the request of Board Members wishing to have an item further discussed. When pulled for discussion, the item will automatically be placed at the beginning of the Administrative Agenda.

1. **Approval** – Treasurer’s Report for the period July 1, 2015 through March 31, 2016.
2. **Approval WNDD By-Laws Amendment**
Amend By-Laws Article 5.9 to allow for appointment of an Alternate from private sector representation to the Board.

ADMINISTRATIVE AGENDA

1. **Discussion / Approval - Review WNDD Personnel Policy**
Discussion regarding review and revision(s) of WNDD’s Personnel Policy.
2. **Discussion / Approval – FY 2017 WNDD Budget**
Discussion regarding review and approval of FY 2017 WNDD Budget

EXECUTIVE DIRECTOR

1. **Discussion – Updating WNDD Comprehensive Economic Development Strategy (CEDs)**
Discussion regarding WNDD 2014 CEDs Update, input from Membership

2. **Discussion - September 2016 Nevada Economic Development Conference**
Status report regarding the 2016 Nevada Economic Development Conference.
3. **Discussion - February and March County / City Meetings**
4. **Update regarding WNDD request to NDOT for regional transit planning**

INTER-JURISDCITIONAL ISSUES

1. **Board Member discussion regarding inter-jurisdictional issues.**

ADJOURNMENT TO:

**Wednesday, June 8, 2016 – 3 pm
Lovelock, Pershing County
Tours and Annual Meeting**

***Denotes Agenda item upon which official action will be taken.**

The WNDD address is:

Western Nevada Development District
704 West Nye Lane, Suite 201
Carson City, Nevada 89703
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This **NOTICE** has also been posted at the WNDD Office, 704 West Nye Lane, Suite 201, Carson City, Nevada 89703. How about posting on website?

NOTICE TO PERSONS WITH DISABILITIES: Members of the Public who are disabled and require special assistance or accommodation at the meeting are requested to notify the Western Nevada Development District office in writing at 704 West Nye Lane, Suite 201, Carson City, Nevada 89703 or by calling 775-883-7333 or TTY/TDD 1-800-326-6868 at least 24 hours in advance of the meeting.

This notice has been emailed for posting at the following locations:

Carson City Executive Offices, 201 North Carson Street, Carson City, Nevada 89701
Churchill County, Administrative Complex, 155 North Taylor Street, Fallon, Nevada 89406
City of Fallon, City Hall, 55 West Williams Street, Fallon, Nevada 89406
City of Fernley, 595 Silver Lace Boulevard, Fernley, Nevada 89408
Douglas County, Executive Offices, 1616 8th Street, Minden, Nevada 89423
Humboldt County, Courthouse, 50 West 5th Street, Winnemucca, Nevada 89445
City of Winnemucca, City Hall, 90 West Fourth Street, Winnemucca, Nevada 89445
Lyon County, Courthouse, 31 South Main Street, Yerington, Nevada 89447
City of Yerington, 102 South Main Street, Yerington, Nevada 89447
Mineral County, Courthouse, 1st and "A" Street, Hawthorne, Nevada 89415
Pershing County, Courthouse, 401 Main Street, Lovelock, Nevada 89419
City of Lovelock, Executive Offices, 400 14th Street, Lovelock, Nevada 89419
Storey County, Courthouse, "B" Street, Virginia City, Nevada 89440
Western Nevada Development District, 704 West Nye Lane, Suite 201, Carson City, Nevada 89703

**WESTERN NEVADA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING
9:30 AM, WEDNESDAY, 13 April 2016
Fernley City Hall
Fernley, Nevada
SUPPORTING DOCUMENTATION**

A brief synopsis of the agenda items follows.

Item 1 – Call To Order - Ed Lawson, WNDD President will call the meeting to order.

Item 2 – Roll Call

Item 3 – Public Comment

Item 4 – Approval of Agenda

Item 5 - *Discussion/Approval - Meeting Minutes, Board Meeting February 10, 2016.

APPROVAL OF CONSENT CALENDAR

Item 1 – Treasurer’s Report for FY 2016, July 1, 2015 through 31 March 2016, (available at Meeting)

Item 2 – Approval WNDD By-Laws Amendment

Allow a Member to appoint an additional private sector representative as an Alternate to the WNDD Board of Directors. This change would expand the Board to provide additional expertise to the Board and provide Members and enable representation on the Board when a Member’s representatives are unable to attend.

Current By-Laws

Members may appoint up to three representatives to the Board and may designate an Alternate.

Current WNDD By-Laws, regarding private sector representative and alternates:

1. Article 5, Section 5.3 states a Member may only appoint one private sector representative to the Board.
2. Article 5, Section 5.9 states an Alternate shall be either another elected official or a key staff official.

Proposed Amendment

The proposed amendment would state:

- 5.9 The Alternate shall be either: (a) another elected official of the governmental subdivision/tribe, (b) a key staff official, (c) a private sector individual, all of whom are directly answerable to the County Board, Tribal Council, City Council or Town Board.

WNDD By-Law amendments require a 30 day written notice to the Membership for any amendments.

The proposed By-Law amendment would address the issue of appointing a second private sector representative to the Board.

ADMINISTRATIVE AGENDA

Item 1 – Discussion – WNDD Personnel Policies Review

A WNDD Personnel Committee of Ed Lawson, Lori Bagwell and Carol Shank were appointed at the 10 February Board Meeting to review the WNDD Personnel Policies, last adopted in 2008.

One specific issue for review/revision is accrual of annual leave. There is currently no limitation regarding the amount of Annual Leave that can be accumulated.

The entire WNDD Personnel Policy needs to be reviewed.

Based upon review of some personnel policies in the region a recommendation can be made to have a maximum of 240 hours accrued Annual Leave.

The review should be completed so the revised policy can be approved at the 8 June 2016 Board Meeting and the revised policies be effective 1 July 2016.

Item 2 - Discussion – Preliminary FY 2017 WNDD Budget

Agenda

Board of Directors

Western Nevada Development District

13 April 2016

Discussion regarding preliminary FY 2017 WNDD Budget
This will be for discussion.
The FY 2017 Budget would be approved at the 8 June 2016 Board Meeting.

EXECUTIVE DIRECTOR

Item 1 -Discussion – Updating WNDD Comprehensive Economic Development Strategy (CEDs)

WNDD 2014 CEDs is to be updated prior to 30 June 2016.

We will also want Members to bring to the meeting, or provide at a later date, projects and initiatives they want to have included in the updated CEDs.

Projects and initiatives may be particular to a specific jurisdiction.

Provide input regarding projects and initiatives of a regional nature. How can six counties, five cities, eight towns, six school districts and one Tribe who are going to be impacted by the on-going development at TRI and other jurisdictions work together on these impacts (infrastructure, housing, schools, work force development)?

Item 2 - Discussion - September 2016 Nevada Economic Development Conference

There will be an update regarding the 2016 Nevada Economic Development Conference.

Steering Committee meets monthly with representation from across the state.

Sessions and tours are completed.

Sponsorships are needed to do the conference.

Item 3 – Discussion February and March County/City Meetings

- February/March County / City Meetings –
Radil met with the following Members to provide the WNDD Update:
16 March – Winnemucca, Lovelock
17 February – Mineral County, Fernley
18 February – Carson City, Douglas County
22 February – Sparks, waiting for confirmation
23 February – Washoe County, waiting for confirmation
24 February – Reno, waiting for confirmation
1 March – Storey County, Fallon
16 March – Pershing County, Churchill County
21 March - Humboldt County

Item 4 – Update regarding WNDD request to NDOT for regional transit planning

- WNDD request to NDOT for regional transit planning
Sondra Rosenberg phoned office and stated NDOT will respond to the September 2015 WNDD letter requesting NDOT provide transit needs assessment for the region. NDOT will write the scope of work and we need to have input regarding this planning effort.
The following volunteered to serve on a committee working with NDOT for a transit/transportation needs for the region: Ed Lawson, Carol Shank, Teri Bath, Rachel Dahl, Tillery Williams and Heidi Lusby-Angvick.

INTERJURISDICTIONAL ISSUE

Item 1 – Board Member discussion regarding inter-jurisdictional issues – discussion only.

ADJOURNMENT

The next meeting is scheduled for Wednesday, 8 June 2016, Lovelock, tours and dinner meeting beginning at 3 PM. Adoption of FY 2017 WNDD Budget and Election of Officers.

As always, if you have questions, please call me, at 775-883-7333, Ext 2001 or email me at rjradil.wndd.org.