

WESTERN NEVADA DEVELOPMENT DISTRICT

**Board of Directors Meeting
2:00 PM, Monday, December 17, 2018**

MINUTES

CITY OF RENO

Reno City Hall – 1 East First Street – 7th Floor Caucus Conference Room - Reno, NV*

CONFERENCE CALL IN

515-603-3102/ACCESS 971286#

1. **Call To Order** – Ed Lawson, President, Western Nevada Development District
President Lawson called the meeting to order at 2:00 pm.

2. **Roll Call**

Carson City, John Barrette; **Churchill County**, Nate Strong; **Douglas County**, Lisa Granahan; **Pershing County**, Rob McDougal, Heidi Lusby-Angvick; **City of Lovelock**, Pat Rowe, Mark Hauenstein (via phone); **Storey County**, Austin Osborne; **Washoe County**, Jeanne Herman, Mojra Hauenstein; **City of Reno**, Aric Jensen, Jeff Limpert; **City of Sparks**, Ed Lawson, Art Sperber; **Mineral County**, Shelley Hartmann; **Associate Members**, Aster Girma, Kathy Halbardier

MEMBERS ABSENT: Carson City, Lee Plemmel; Douglas County Larry Walsh, Bill Chernock, Fernley, Roy Edgington, Colleen Unterbrink; Churchill County Jim Barbee, Bus Scharmann, Rick Lattin; City of Fallon, Robert Erickson; City of Reno, Teri Bath; NV Energy Johnny Hargrove

GUESTS: Marlene Rebori – UNR Cooperative Extension, Jen Hin – UNR Cooperative Extension, Tom Harris – UNR, Center for Economics

STAFF PRESENT: Sheryl Gonzales, Executive Director

3. **Public Comment**

No Public Comment

4. **Agenda Approval** (For possible action)

A motion was made by Board Member Art Sperber, seconded by Board Member Rob McDougal to approve the agenda as submitted. Passed unanimously

5. **Meeting minutes approval of August 27, 2018** (For possible action)

A motion was made by Board Member Heidi Lusby-Angvick, seconded by Board Member Art Sperber to approve the minutes of the regular WNDD Board meeting of October 22, 2018. Passed unanimously.

6. **Announcements, Presentations, Recognition Items and Items of Special Interest** (Information

Only - No Action)

None

APPROVAL OF CONSENT CALENDAR (For possible action)

Items on the consent calendar may be approved by one motion. Consent items may be pulled at the request of Board Members wishing to have an item further discussed. When pulled for discussion, the item will automatically be placed at the beginning of the Administrative Agenda.

NO ITEMS

ADMINISTRATIVE AGENDA

7. Recommend approval of WNDD 2017 Financial Audit

Kevin Pikero from Kevin J. Pikero and Associates provided a report of the Annual WNDD Financial Statements for the year ending June 30, 2018. Highlights included total current assets decreased from \$78,265 (June 30, 2017) to \$71,772 (June 30, 2018). Liabilities increased with balances at \$16,313 (June 30, 2017) and \$32,193 (June 30, 2018). The Capital Assets remained the same.

It was moved by Art Sperber, and seconded by Lisa Granahan to approve and accept the WNDD 2017 Financial Audit. Passed unanimously.

8. Discussion and Approval on Comprehensive Economic Development Strategy -2020 rewrite Process to date. (For possible action)

Executive Director, Sheryl Gonzales reviewed the proposed process for the rewrite of the CEDS. This included the goals, timeline and committee. Goals included:

1. Complete CEDS as required by EDA for WNDD to remain a District
2. Present a comprehensive economic picture of the region and member communities that include elements that contribute to the economic picture.
3. Engage community outreach for input on the CEDS
4. Develop CEDS document that includes Vision, SWOT Analysis, Highest priority issues, Strategic Directions, Economic Resiliency Actions, Projects from Region, Determine evaluative criteria to prioritize projects, Identification of highest priority projects, an action plan, performance measures, critical path dates for engagement.
5. Strengthen WNDD brand as an essential partner in the region's economy.

Timeline is attached with the minutes with committee roster.

It was moved by Rob McDougal, and seconded by Pat Rowe, to approve the CEDS process proposed to date. Passed unanimously.

9. Northern Nevada Development Authority Request for Conference Sponsorship Refund (For possible action)

President Lawson and Executive Director reviewed with the WNDD Board a request from Northern Nevada Development Authority (NNDA) to refund the Friends Level Sponsorship of \$1,500 given in support for the 2018 Nevada Economic Development Conference. The request was made as NNDA cited irreconcilable program differences. After a lengthy discussion, it was moved by Board Member Pat Rowe and seconded by Mojra Hauenstein to not approve the refund request and for staff to develop a financial policy regarding refund requests. Passed unanimously.

10. Recommend approval to prorate 2018-19 Humboldt County Dues for \$2,812.50. (For possible action)

Executive Director, Gonzales reviewed with the WNDD Board a request from Humboldt County to be a part of the CEDS 2020 Rewrite. It was recommended Humboldt County become a WNDD member with a prorated membership dues of \$2,812.50 rather than the \$5,625. It was moved by

Art Sperber, seconded by Pat Rolwe to approve the prorated membership dues for Humboldt County and to develop a financial policy with regard to membership dues and the ability to prorate the fees. Passed unanimously.

11. WNDD Executive Director (Information Only – No Action Required)

The December Executive Director report included member meetings Ms. Gonzales has had with the member agencies including City of Sparks, City of Reno, Washoe County, Churchill County, and Douglas County. At the meetings, the CEDS projects are reviewed with the purpose of identifying up to 3 projects that could be submitted to EDA for possible funding opportunities as well as discussion regarding the CEDS 2020 Rewrite.

An update was provided to the Board that the City of Wells did received a recommendation by Wil Marshall, EDA Representative, for EDA Disaster Grant totaling \$2.1 M. The grant funds will be utilized to for a flooding mitigation project. They are to match 20% of the total grant. .

The Pershing County Economic Development Strategic Plan has been completed and was recently approved by a joint Pershing County and City of Lovelock Council meeting.

The 2019 WNDD Board Meeting Schedule was distributed to all Board members. Several meetings and trainings were attended by Gonzales over the last 3 months that included an Opportunity Zones workshop in Las Vegas.

12. Inter-Jurisdictional Updates (Information Only – No Action Required)

Projects discussed included:

City of Sparks pursuing a Lands Bill.

Douglas County reported the recently approved U.S. 50 South Shore Revitalization Project also known as Loop Road. Project was approved by the Tahoe Transportation District and Tahoe Regional Planning Agency last month.

The Opportunity Zones were discussed. There are 61 opportunity zones in Nevada. The purpose of the Opportunity Zones is to encourage long-term private investment in low-income communities. An Opportunity Zone workshop is being planned for Northern Nevada. Southern Nevada had a workshop in November.

**13. The Meeting adjourned at 2:53 pm. Adjourn to:
Feb. 25, 2019 Board Meeting – City of Fernley**

The WNDD address is:

Western Nevada Development District
1000 North Division Street, Suite 102C
Carson City, Nevada 89703
www.wndd.org
Telephone: 775-473-6753
E-mail: sgonzales@wndd.org

This **NOTICE** has also been posted at the WNDD Office, 1000 North Division Street, Suite 102C, Carson City, Nevada 89703.

NOTICE TO PERSONS WITH DISABILITIES: Members of the Public who are disabled and require special assistance or accommodation at the meeting are requested to notify the Western Nevada Development District office in writing at 704 West Nye Lane, Suite 201, Carson City, Nevada 89703 or by calling 775-883-7333 or TTY/TDD 1-800-326-6868 at least 24 hours in advance of the meeting.

This notice has been faxed for posting at the following locations:

Carson City Executive Offices, 201 North Carson Street, Carson City, Nevada 89701
Churchill County, Administrative Complex, 155 North Taylor Street, Fallon, Nevada 89406
City of Fallon, City Hall, 55 West Williams Street, Fallon, Nevada 89406
City of Fernley, 595 Silver Lace Boulevard, Fernley, Nevada 89408
Douglas County, Executive Offices, 1616 8th Street, Minden, Nevada 89423
Humboldt County, Courthouse, 50 West 5th Street, Winnemucca, Nevada 89445
City of Winnemucca, City Hall, 90 West Fourth Street, Winnemucca, Nevada 89445
Lyon County, Courthouse, 31 South Main Street, Yerington, Nevada 89447
City of Yerington, 102 South Main Street, Yerington, Nevada 89447
Mineral County, Courthouse, 1st and "A" Street, Hawthorne, Nevada 89415
Pershing County, Courthouse, 400 Main Street, Lovelock, Nevada 89419
City of Lovelock, Executive Offices, 400 14th Street, Lovelock, Nevada 89419
City of Reno, 1 East First Street, Reno, Nevada 89505
City of Sparks, 431 Prater Way, Sparks, Nevada 89431
Storey County, Courthouse, "B" Street, Virginia City, Nevada 89440
Washoe County, 1001 East Ninth Street, Building A, Reno, Nevada 89512
Western Nevada Development District, 704 West Nye Lane, Suite 201, Carson City, Nevada 89703